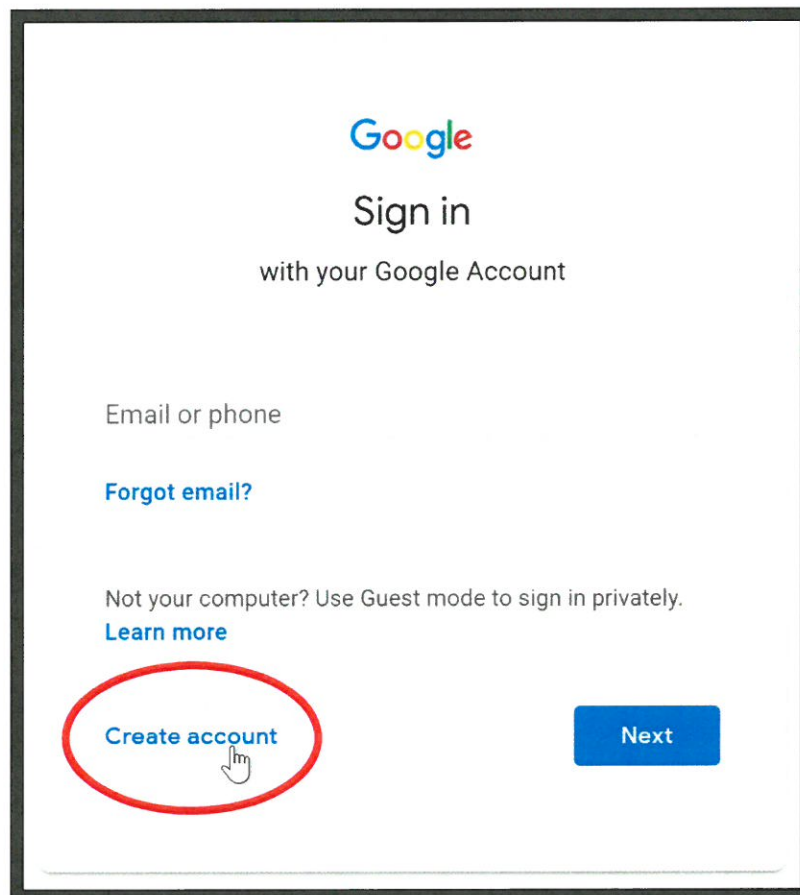


Setting up a Gmail account

To create a **Gmail** address, you'll first need to create a **Google account**. Gmail will redirect you to the Google account sign-up page. You'll need to provide some basic information like your **name**, **birth date**, **gender**, and **location (See Gmail Setup Worksheet)**. You will also need to choose a **name** for your new Gmail address. Once you create an account, you'll be able to start adding **contacts** and adjusting your **mail settings**.

To create an account:

- 1 Go to www.gmail.com.
- 2 Click **Create account**.



- 3 The **sign-up** form will appear. Follow the directions by entering the required information.

Google

Create your Google Account

First name: Elena Last name: Casarosa

Username: **ecasarosa3** @gmail.com

You can use letters, numbers & periods
Available: **casarosae6** **elenacasarosa895** **casarosaelena106**

[Use my current email address instead](#)

Password: Confirm password:

Use 8 or more characters with a mix of letters, numbers & symbols

[Sign in instead](#) **Next**

One account. All of Google working for you.

- 4 Next, enter your **phone number** to verify your account. Google uses a two-step verification process for your security.

Google

Verify your phone number

For your security, Google wants to make sure it's really you. Google will send a text message with a 6-digit verification code. *Standard rates apply*

Phone number: **9195559555**

[Back](#) **Next**

Your personal info is private & safe

- 5 You will receive a text message from Google with a **verification code**. Enter the **code** to complete the account verification.

Google

Verify your phone number

For your security, Google wants to make sure it's really you. Google will send a text message with a 6-digit verification code. *Standard rates apply*

🇺🇸 9195559555

Enter verification code

G- 346205

Back Call instead **Verify** Your personal info is private & safe

- 6 Next, you will see a form to enter some of your personal information, like your name and birthday.

Google

Elena, welcome to Google

ecasarosa3@gmail.com

Optional

Phone number (optional)

🇺🇸 9195559555

We'll use your number for account security. It won't be visible to others.

Recovery email address (optional)

We'll use it to keep your account secure

Month Day Year

March 02 1982

Your birthday

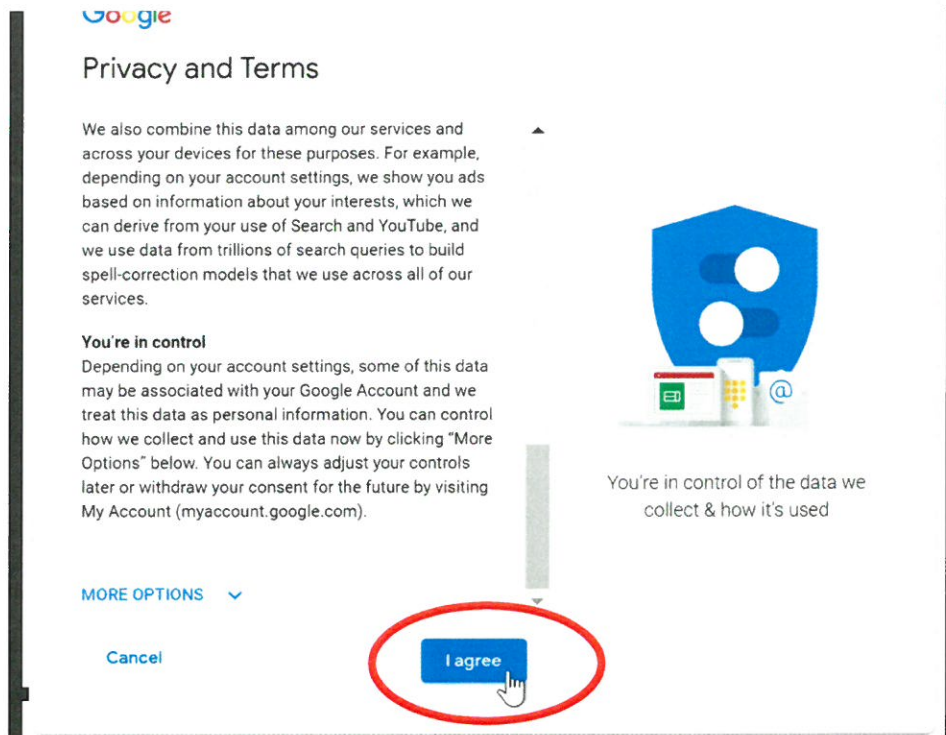
Gender

Female

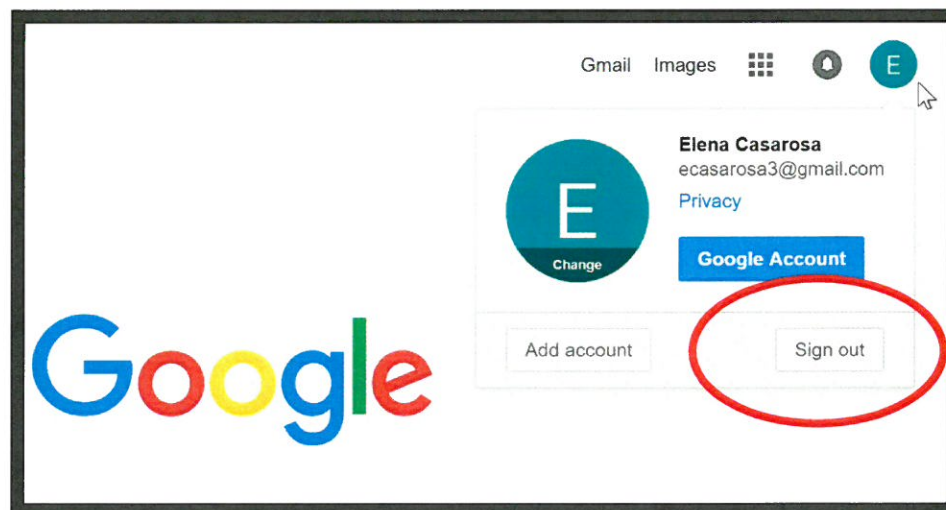
Why we ask for [this information](#)

Back **Next** Your personal info is private & safe

- 7 Review [Google's Terms of Service](#) and [Privacy Policy](#), then click I agree.



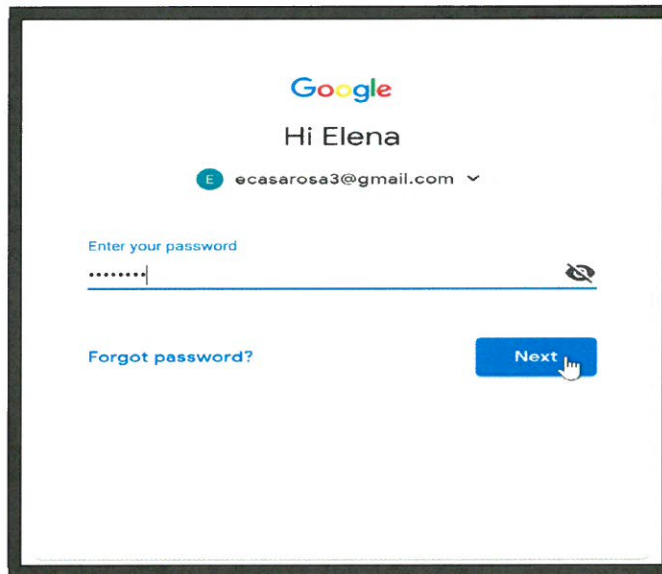
- 8 Your account will be created.



Signing in to your Gmail account

To sign in:

- 1 Go to www.gmail.com.
- 2 Type your **user name** (your email address) and **password**, then click **Next**.



To sign out:

In the top-right corner of the page, locate the circle that has your first initial (if you've already selected an avatar image, it will show the image instead). To sign out, click the circle and select **Sign out**.

